

UNIVERSITY OF NEBRASKA-LINCOLN ATHLETIC DEPARTMENT
APPLICATION FOR PERMISSION TO ENGAGE IN PROFESSIONAL ACTIVITY OUTSIDE THE UNIVERSITY

Date _____

Name _____ Title _____

Date(s) of Activity _____

1. Describe the nature of your outside professional activity.

2. For outside activities not otherwise addressed by your written employment contract (if you have one), will you be paid a retainer fee or any other form of remuneration on a permanent or yearly basis in connection with the outside professional activity?

Yes No

3. Unless vacation time was recorded for professional activity, will this outside professional activity, combined with all other professional activity which has been approved, prevent you from performing your regular duties at the University by totaling more than an average of two days per month?

Yes No If your answer is "yes" please explain the time requirements of your outside professional activity.

4. Unless a use/services agreement has been executed for the camp/event, will your outside professional activity involve the charging of fees for work performed in University buildings with University equipment and materials?

Yes No If your answer is "yes" please explain your proposed use of University facilities in conjunction with your outside professional activity.

5. Will you be providing any professional service for remuneration to any department or agency of the government of the State of Nebraska?

Yes No If your answer is "yes" please state which agencies or departments of state government will receive your services and the nature of the services you will provide.

I affirm that the outside professional activities described above will not interfere with my regular duties at the University or otherwise constitute a conflict of interest.

Approval Requested – Applicant _____ Date _____

Approval Recommended – Athletic Director _____ Date _____

APPROVED:

Approval by the Board of Regents required? Yes No
APPROVED:

For the Chancellor _____ Date _____ For the Board of Regents _____ Date _____

APPROVAL OF THIS APPLICATION COVERS ONLY THE OUTSIDE PROFESSIONAL ACTIVITY YOU HAVE DESCRIBED IN THIS FORM. IF YOU INTEND TO ENGAGE IN PROFESSIONAL ACTIVITIES OTHER THAN THOSE DESCRIBED ABOVE, YOU SHOULD SUBMIT A SUBSEQUENT APPLICATION AND OBTAIN THE REQUISITE APPROVAL PURSUANT TO SECTION 3.4.5. OF THE BYLAWS OF THE BOARD OF REGENTS.
