Preparer
The individual completing the Application for an Alcohol Services Permit.

Sponsoring Organization’s Event Sponsor
The Sponsoring Organization’s Event Sponsor is an authorized leadership representative of the Sponsoring Organization who assists in coordinating the event, will be present at all times during the event and during the immediate post-event clean-up period and will not consume alcohol during the event.

UNL Facility Administrator
The UNL Facility Administrator is the administrator directly responsible for the facility proposed as the event venue, or that administrator’s designee, and will be present at all times during the event and during the immediate post-event clean-up period and will not consume alcohol during the event.

Below is the UNL Facility Administrator for each of the facilities listed on the application. If the building or facility you are using is not on this list, please contact the Office of the Vice Chancellor for Business & Finance at 402-472-4455 or email alcoholpermit@unl.edu to ensure you have the proper signatures on your application prior to submitting.

Champions Club: Michael Mahnken, mmahnken@huskeralum.org

Gaughan Center- Amy Stewart, astewart2@unl.edu

Great Plains Center: Dijon DeLaPorte, ddelaporte2@unl.edu

Greek Affairs: Amy Stewart, astewart2@unl.edu or Ryan Lahne, ryanlahne@unl.edu

International Quilt Museum: Dean Young, dyoung25@unl.edu

Lied Center: Steven Pearson, spearson5@unl.edu, Charles Costa, ccosta2@unl.edu or Bethany Blackman, bblackman@unl.edu

State Museum (Morrill Hall): Mandy Haase-Thomas, mhaase2@unl.edu

Nebraska East Union: Amy Stewart, astewart2@unl.edu or Ryan Lahne, ryanlahne@unl.edu

Nebraska Union: Amy Stewart, astewart2@unl.edu or Ryan Lahne, ryanlahne@unl.edu

NIC Conference Center: Conrad Casillas, ccasillas2@unl.edu

Schorr Suite: Richard Edwards, redwards@unl.edu

Sheldon Art Gallery: Rachel McConnell, rachel.mcconnell@unl.edu

Last Updated 03/13/2019
Visitors Center: Melanie Nunez, melanienunez@unl.edu or Annette Wetzel, awetzel1@unl.edu

Whittier Research Center: Lorraine Moon, awetzel1@unl.edu

Wick Alumni Center: Michael Mahnken, mmahnken@huskeralum.org

**UNL Dean/Director**
The cognizant UNL Dean or Director.

In some known cases, the Dean or Director has a designee approve Alcohol Permits, and those are listed below.

**College of Arts & Sciences**: Priscilla Hayden-Roy, phayden-roy1@unl.edu

**UNL Chancellor, Vice Chancellor or Designee**
The cognizant UNL Chancellor, Vice Chancellor or Designee.

Below are some areas or buildings with a specific VC or designee’s listed. If you do not know who this signer should be for your event and it is not listed below, please call the Office of the Vice Chancellor for Business and Finance at 402-472-4455 or email alcoholpermit@unl.edu to ensure you have the proper signatures on your application prior to submitting.

**Office of Academic Affairs Designee, including events in academic areas or buildings and Int’l Quilt Museum**: Renee Batman, rbatman2@unl.edu

**Office of Research Designee and events at Whittier Research Center**: Becky Zavala, rzavala2@unl.edu

**Office of Student Affairs (Unions, Campus Rec., Housing, Greek Events)**: Laurie Bellows, lbellows1@unl.edu

**Office of the Chancellor/Chancellor’s Designee**: Mike Zeleny, mike.zeleny@unl.edu

*For any edits or corrections to this list, please contact to Office of the Vice Chancellor for Business & Finance at 402-472-4455 or alcoholpermit@unl.edu.*