

Youth Activity Safety Policy Checklist

Checklist	Yes	No
I have read the UNL Youth Activities Policy .		
Each activity worker has signed the Activity Worker Guidelines .		
All parental forms are signed.		
Each activity worker, including volunteers, has been checked and has no history on the sex offender registry.		
Each activity worker, including volunteers, has been cleared of a criminal history by way of a criminal history check or questionnaire.		
Driving records of anyone transporting youth have been reviewed and approved.		
Do I have established written behavioral expectations of participants?		
Am I familiar with the statutes on reporting child abuse and neglect?		
Have I arranged for first aid for participants?		
If the activity involves an overnight stay, do I have the appropriate number of workers?		
If the activity involves an overnight stay, have I scheduled the mandatory training with Risk Management prior to the start date of the activity?		
Have all forms been completed and are in my possession?		
Do I have my certificate of liability insurance approved by UNL at least 30 days in advance of the Youth Activity? (Non-UNL Sponsored Youth Activities only)		
The contract is signed by the Vice Chancellor for Business & Finance prior to the start date of the activity.		